



Terms and Conditions

Welcome to An Bord Pleanála's website, www.pleanala.ie. The pages on this website provide information relating to the work and services of An Bord Pleanála.

The website does not facilitate online submission of lodgements at this time. Electronic payments by credit/debit card can be made at the offices of An Bord Pleanála. Online submission of appeals, applications, observations and other transactions will be available to the public in 2018.

This page (taken with the documents and pages it refers to) tells you the terms of use which you agree to when you use <http://www.pleanala.ie>.

Electronic Payments

Payment of fees by credit/debit card can be made at the offices of An Bord Pleanála and are processed by Realex.

Your credit/debit card will be debited by An Bord Pleanála on the date of lodgement of your appeal/application/observation, unless otherwise stated.

Cardholders must be over 18.

The following cards are accepted:



If an appeal/application/observation is returned to you as invalid, your payment will be refunded. A refund will also apply if an overpayment has been made.

At no time is credit/debit card information stored on our servers.

Copyright

All rights to design, text, graphics and other material on this website are the copyright of An Bord Pleanála or other third parties.

Material provided by any third party, including links to other websites from this site, is likely to be copyright of the author. Permission to copy or use any such material must be obtained from the author.

Data Protection

An Bord Pleanála is registered under the Data Protection Act 1988 and 2003¹ as a data controller and is responsible for the implementation of the Acts in respect of the personal data for which it holds. For more information on An Bord Pleanála's Data Protection Policy click here.

More information on this matter can also be found on the following website:

www.dataprotection.ie

¹ It is noted that the Data Protection Acts 1988 and 2003 do not apply to personal data consisting of information that the holding body is required to make available to the public (section 1(4)(b) of 1988 Act refers "This Act does not apply to personal data consisting of information that the person keeping the data is required by law to make available to the public". In this regard it is considered that planning and other legislation sets out specific statutory requirements covering how casework documentation is received and processed including requirements relating to making same available to the public.

Privacy Statement

Any personal information provided to An Bord Pleanála will not be provided to third parties or used in ways not in keeping with the delivery of information related to An Bord Pleanála or general functions of the website.

Three days following determination of a case, the complete file will generally be available under An Bord Pleanála's Public Access Scheme.

For general web browsing no personal information is revealed to us, although certain statistical information is available to us via our Internet service provider. This information may include the logical address of the server you are using, the top level domain name from which you access the Internet (for example, .ie, .com, etc), the type of browser you are using, the date and time you access our site and the Internet address used to link to our site.

Some of the above information is used to create summary statistics, which allow us to assess the number of visitors to our site, identify what pages are accessed most frequently, etc. We use these statistics to help us make our site more user friendly.

We reserve the right to amend this statement at any future date and any changes will be posted on this page.

Virus Protection

We make every effort to check and test material at all stages of production. It is always wise for you to run an anti-virus program on all material downloaded from the Internet. We cannot accept any responsibility for any loss, disruption or damage to your data or your computer system which may occur whilst using material derived from this website.

Freedom of Information

Under the Freedom of Information Act 2014, anyone is entitled to apply to An Bord Pleanála for access to information that is held by it and not otherwise publicly available.

Applications for information under the Freedom of Information Act should be addressed to:

FOI Officer,
An Bord Pleanála,
64 Marlborough Street,
Dublin 1.
Phone **(01) 858 8100**
Email foi@pleanala.ie

For further details of how to get information from An Bord Pleanála under the Freedom of Information Act 2014 go to <http://www.pleanala.ie/about/foi/overview.htm>

Re-Use of Public Sector Information (PSI)

Public sector information posted on An Bord Pleanála's web site may be downloaded subject to the terms and conditions of the latest PSI Licence available at www.psi.gov.ie

Public sector information owned by An Bord Pleanála and not posted on its website may be applied for as set out above under Freedom of Information.

You must state clearly that the request is for the re-use of public sector information.